

POLICY OF	POLICY NUMBER	PAGE NUMBER
STATE OF DELAWARE	E-03	1 OF 1
DEPARTMENT OF CORRECTION	RELATED NCCHC/ACA STANDARDS: P-E-03/4-4362, 4-4370 (ESSENTIAL)	
CHAPTER: 11 HEALTH SERVICES	SUBJECT: TRANSFER SCREENING	
APPROVED BY THE COMMISSIONER:		
EFFECTIVE DATE: 11-19-07		

PURPOSE:

Newly arrived inmates are screened to provide continuity of health care within the correctional system and to identify any inmate who may require immediate medical or mental health intervention.

POLICY:

1. Custody notifies medical at least 12 hours prior to planned transfer.
2. Medical pulls inmate medical chart and reviews.
3. Medical completes transfer summary form in DACS.
4. All medications, nurse administered and KOP(Keep On Person), are placed in transfer envelope with medical record and printed transfer summary.
5. At arrival in receiving facility medical records are reviewed by a nurse. Nurse ensures that continuity of care including medical and mental health treatment plans, all appointments including chronic care, mental health and dental, along with medications are continued as ordered. Nurse must assess the presence or absence of suicidal or homicidal indications.
6. DACS transfer form receiving portion is completed and placed in medical record.

References:

Change according to typed page National Commission on Correctional Health Care: Standards for Health Services in Prisons, 2003.
P-E-02

American Correctional Association: Standards for Adult Correctional Institutions, 4th Edition, 2003. 4-4362, 4-4370